

Dealership Folder Worksheet – Complete all sections

This worksheet and a blank check made payable to the Division of Motor Vehicles (DMV) or a valid credit card (copy of front & back), and a billing address must accompany each dealer folder. The worksheet will be returned in the completed folder showing any correction in fees.

Date Submitted _____ Dealership Number _____ Check Number _____

Dealership Name _____ Title Clerk Contact Number _____

Title Clerk Email Address _____

	Customer Name	Doc Fee	Title Fee	Reg Fee	Misc. Fee	Retain Fee	Total
1.							
2.							
3.							
4.							
5.							

Associate Notes

DMV Use Only: Title Issue Date _____ Total Payment Amount _____ Associate _____